

RECRUITMENT BULLETIN

BIG HORN COUNTY

Attn: Human Resources

P.O. BOX 908

HARDIN, MT 59034

RECRUITMENT NO.	OPENING DATE	CLOSING DATE
21-27	October 14, 2021	October 28, 2021

POSITION: Two full time Deputy Sheriff Positions, one resident position (location to be determined) and one non-resident position

LOCATION: Big Horn County Sheriff's Office

SALARY: \$26.43 per hour plus benefits; Union Bargaining Unit position

DUTY HOURS: Rotating Shifts

MAJOR DUTIES: Enforcement of penal, traffic, and game laws, and the detection and prevention of crime. Resident deputies may be asked to patrol outside their resident areas if needed.

QUALIFICATIONS: 1. Be a citizen of the United States; per Montana Code Annotated 7-32-303 (2)(a) <http://leg.mt.gov/bills/mca/7/32/7-32-303.htm> 2. Be at least 18 years of age; per Montana Code Annotated 7-32-303 (2)(b) 3. Be fingerprinted and a search made of the local, state, and national files to disclose any criminal records; 4. Have not been convicted of a crime for which the applicant could have been imprisoned in a federal or state penitentiary; 5. Be of good moral character, as determined by a background investigation conducted by the Big Horn County Sheriff's Office; 6. Be a high school graduate or equivalent; 7. Be examined by a licensed physician who is not the applicant's personal physician, appointed by the Big Horn County Sheriff's Office, to determine if the applicant is free from any mental or physical condition that might adversely affect the applicant's performance as a peace officer; 8. Pass an oral interview conducted by the Big Horn County Sheriff's Office; 9. Possess or be eligible for a valid Montana driver license and must be an insurable driver; 10. The selected applicant must attend and successfully complete, within one (1) year of the initial appointment, the basic certification course conducted by the Montana Department of Justice, Law Enforcement Academy in Helena, Montana; 11. A peace officer under the provisions of 7-32-303, M.C.A., who has been issued a basic certificate by the Montana public safety officer standards and training council and whose last date of employment as a peace officer was less than 36 months prior to the date of the person's present appointment as a peace officer, is not required to fulfill the basic educational requirement; 12. If the applicant fails to successfully complete the basic certification course, he/she will forfeit the position, authority, and arrest powers accorded a peace officer in this state; 13. **WRITTEN & PHYSICAL TESTING OF APPLICANTS: ENTRY LEVEL APPLICANTS** – No entry-level applicant will be hired unless they have passed the written/physical testing process. Go to <https://www.ApplyToServe.com/Study/> for details on the written test, go to <https://dojmt.gov/mlea/physical-fitness/> for information on the Montana Physical Abilities Test (MPAT); the written and physical tests will be administered by the Big Horn County Sheriff's Office. **LATERAL APPLICANTS** – Lateral officers will also be required to complete the above written and physical testing. A lateral applicant is considered any current or former peace officer who has been P.O.S.T. Basic certified (or equivalent), within the last three (3) years of separation from any agency. Contact Big Horn County Human Resources (406) 665-9735 for details.

BENEFITS: 4 employee health plans with costs for employee ranging from \$43.50 to \$0 per pay period. A High Deductible plan-\$0 cost to employees with \$732 per year directed to a Health Savings Account for full time, eligible employees. Affordable Vision and Dental plans for employees. Montana Public Employee Retirement plan. Paid Vacation and Sick leave and Holidays. Employees provided \$25,000 of Life Insurance and affordable, voluntary, supplemental Life and AD&D insurance up to \$100,000 upon enrollment. Free Wellness Screenings. Discounted Gym Membership.

PRE-EMPLOYMENT

TESTING: The successful applicant must undergo pre-employment drug and alcohol testing.

NOTE: Be advised that the successful applicants must sign a pre-employment agreement.

DISTRIBUTION: Statewide.

HOW TO APPLY: Submit a Big Horn County public safety application (include driving record, if from a state other than Montana in last five (5) years) **AND** EITHER a) to the Human Resources Office, Room 302 of the Big Horn County

Courthouse or to PO Box 908 Hardin, MT 59034 attn. Human Resources. For more information, contact (406) 665-9735 or humanresources@bighorncountymt.gov

DEADLINE: Applications must be received no later than the close of business on the closing date specified above.

BIG HORN COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. NOTHING IN THIS RECRUITMENT BULLETIN IS INTENDED TO GUARANTEE CONTINUED EMPLOYMENT. IF YOU ARE CLAIMING PREFERENCE, PLEASE SUBMIT PROOF WITH YOUR APPLICATION.

Publish: October 14, 2021